



Policy - St Paul's Collegiate School Mobile Phones Away for the Day

Purpose

St Paul's Collegiate School is committed to valuing and protecting the school day as a time for students to engage with teaching and learning and to be actively involved in socialising with each other and participating in the wider life of the School during break times. Phones Away for the School Day in all areas of the School allows for quality learning and quality interactions with each other.

Rules

The following rules and expectations apply to mobile phones, smartwatches, and other smart devices:

1. St Paul's Collegiate School does not permit mobile phones or smart devices to be used or be visible on our campus between 8:00 am – 3:30 pm. We do acknowledge that some students wear smartwatches. These are permitted to be worn for the functionality of telling the time. However, accessing digital content remains prohibited during School hours.
2. Within the context of internal and external examinations, smartwatches are not permitted to be in an examination venue.
3. Boarders in Year 9 or 10 are not permitted to have a cell phone at School or in boarding unless handed into their Housemaster after travel.
4. Year 9 or 10 Day students must leave their phones at home or surrender their cell phones to the School Reception before the start of the school day. Students in Year 9 or 10 are not permitted to have a cell phone in their bag during the school day.
5. Year 11-13 students' mobile phones are to be kept at home, in lockers, or in school bags. They are not to be visible, carried on their person, or used in any capacity without approval from a teacher (i.e. not in pockets, blazers, or in their hand).
6. Mobile phones brought to School will be set to flight mode or 'do not disturb' during the school day.
7. Mobile phones must not be visible during the school day for any reason unless clearly authorised by a teacher.
8. Smart devices are not to be used to connect to mobile phones.
9. These rules apply to all school events and excursions.
10. In the event of an urgent need for communication that cannot wait until the end of the school day, students and parents must make contact through the school office, not through their cell phones.
11. Students who require their phones for medical reasons can request an exemption through the Associate Headmaster.

Should a mobile phone be visible or in use during the school day, in contravention of these rules, the following consequences will be implemented.

First Infringement

- The phone will be confiscated, labeled, and held in the Management Centre safe for a period of five school days.
- Students are permitted to collect their phone after five full school days from the Headmaster's EA between 3:30 pm and 4:00 pm.
- Students can request to have their phone over the weekend. However, it is the student's responsibility to return the original phone and sim card to the Headmaster's EA before 8:00 am on the first day of School of the following week. If this were not to occur, the student would lose their phone for seven days, including the weekend period.
- Year 11-13 Students will be informed that future infringements will mean they will lose their phone for seven school days, including the weekend.
- Parents will be emailed to advise of the student's breach.
- In the case of a Year 9 or 10 student having a phone that is in their possession, they will be removed from School for two days.

Second Infringement

- The phone will be confiscated, labeled, and held in the Management Centre safe for a period of seven school days.
- Students are permitted to collect their phone after seven full school days from the Headmaster's EA between 3:30 pm and 4:00 pm.
- Students will not be given their phone if this is over the weekend, as they would have been warned prior.
- Parents will be emailed to advise of the student's breach.
- In the case of a Year 9 or 10 student having a phone that is in their possession, they will be removed from School for two days and required to meet with a member of the Senior Leadership Team.

Third Infringement

- Further consequences will be applied should a student be found to be in breach of these mobile phone restrictions a third time, this will include losing the phone for a period of time, in-school duty, a meeting with the student, their parents, and a member of the Senior Leadership Team.

In the case of a Year 9 or 10 student, they will be required to meet with the Headmaster.